



Solving today's complexities of... Human Resources Management and Duty Rostering.

3. Duty Planners Functions additionally include:

- Application of authorized activity requests from supervisors. e.g. annual leave, lieu time, etc.
- Changes to schedules. e.g. swapping shifts, applying callbacks, extending shifts, etc.
- Recording activities. e.g. leave, sickness, secondment, training, court attendance, meetings, etc.
- Recording duties. e.g. cars, patrol zones, beats, call signs, equipment, etc.
- Recording assignments. e.g. on-call, acting ranks, etc.
- Recording special operations.
- Managing resource levels through cover graphs that indicate, hour by hour, availability of personnel against minimum and suggested levels of cover.
- Planning for periods of annual leave or other long-term activities
- Checking for the availability of individuals in a fair and equitable manner when offering overtime.
- Checking amount of working time for welfare purpose.
- Checking for the availability of individuals with particular skills. e.g. are there any spanish speakers on duty at the moment?
- Checking for the availability of time for individuals for particular activities. e.g. when are particular individuals available for a particular activity (e.g. training)?
- Notification to individuals, and any other interested personnel, of any changes to duties either by the CARM messaging system or by the organizations own email facility or both.
- Ability to lock down periods of time for parts of the organization against any activity types being applied. e.g. no leave to be applied during an upcoming event.

CARM is paperless, real time scheduling of personnel, resource utilization and optimization with accuracy and consistency in the application of policies or collective agreements. Resource management, patrol scheduling and duty management at its finest.

